



1 Resource consent application

We need to know who you are and how to contact you for information. This form provides us with your details.

You will also need to fill out another form which explains your proposed activity. Please contact us if you are unsure which other form you should use or if you need help filling in any of the forms.

Completing this form

Please answer all questions fully.

It is generally quicker and cheaper to process your application if you have discussed it with one of Greater Wellington's resource advisors before you fill in this form. We can be contacted on 04 384 5708 or at PO Box 11646, Wellington.

Fees

Deposit fees for consent applications are explained in the attached Fees Schedule.

Contact details

Applicant(s) name(s) and address [ie, whose name will be on the consent]

_____ Telephone: Business: _____
Private: _____
Facsimile: _____

Service name and address (if different from above) [for contact during the application process]

_____ Telephone: Business: _____
Private: _____
Facsimile: _____

Billing name and address [for invoices and annual charges]

_____ Telephone: Business: _____
Private: _____
Facsimile: _____

Property owner's name (if different from above)

_____ Telephone: Business: _____
Private: _____
Facsimile: _____

Note: All information provided in your application is available to the public.

Where the activity is

Location of activity and/or property address

_____ Map reference: NZMS 260: _____
_____ Valuation reference [from rates]: _____

(include the name of any relevant stream, river or other waterbody to which the application may relate, proximity to any well known landmark, etc)

Legal description

[from rates notice]

Forms to fill in

Consent(s) being applied for. You will need to fill in a form for each of the following activities:

Water:

Dam (No. 2) Divert (No. 3) Take surface water (No. 4)
Take groundwater (No. 5)

Discharge onto or into:

Land (No.6) Water (No. 7) Air (No. 8)

Land use:

Bore/well construction or alteration (No. 9)
Activities in or on beds of lakes or rivers (No. 10) Bridges/culverts (Nos. 10 and 10(a))
Land clearing/tracking/logging (No. 11) Soil Disturbance (No. 13)

Coastal:

Activities in or on the coastal marine area [ie, below mean high water spring] (No. 12)

Consents from local authorities

Do you require any other resource consents from your local council? Yes No

Territorial authority in which land is situated:

Wellington City Council	<input type="checkbox"/>	Kapiti Coast District Council	<input type="checkbox"/>
Hutt City Council	<input type="checkbox"/>	Masterton District Council	<input type="checkbox"/>
Upper Hutt City Council	<input type="checkbox"/>	South Wairarapa District Council	<input type="checkbox"/>
Porirua City Council	<input type="checkbox"/>	Carterton District Council	<input type="checkbox"/>

Consents required

Have these consents been applied for? Yes No

Consultation

Non-notified applications

Non-notified consents are for activities which have minor effects on the environment. For your activity to be considered on a non-notified basis you must obtain written approval from all parties potentially affected by your activity (eg, neighbours, iwi, Fish and Game Council, Department of Conservation). If you are unsure who may be an affected party, please call us.

Non-notified consents are significantly cheaper and quicker to process.

Notified applications

Notified consents are for activities which do not meet the requirements for processing on a non-notified basis. Consultation with all parties potentially affected by your activity prior to lodging your application may result in significant time and cost savings (eg, neighbours, iwi, Fish and Game Council, Department of Conservation, user groups and interest groups).

Have you consulted with iwi?

Yes No

If so, who did you consult? _____

Location of activity and/or property address _____

Who else have you consulted? _____

Do they have any concerns? _____

If so, how have you addressed these concerns? _____

Signatures of adjoining landowners/neighbours and affected parties

I/we have read this consent application and supporting documents, and have no objection to the applicant's proposal.

(1) Owner's name: _____ Occupier's name (if different): _____

Address: _____ Address: _____

Telephone/facsimile: _____ Telephone/facsimile: _____

Signature: _____ Signature: _____

<p>(2) Owner's name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone/facsimile: _____</p> <p>Signature: _____</p>	<p>Occupier's name (if different): _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone/facsimile: _____</p> <p>Signature: _____</p>
<p>(3) Owner's name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone/facsimile: _____</p> <p>Signature: _____</p>	<p>Occupier's name (if different): _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone/facsimile: _____</p> <p>Signature: _____</p>
<p>(4) Owner's name: _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone/facsimile: _____</p> <p>Signature: _____</p>	<p>Occupier's name (if different): _____</p> <p>Address: _____</p> <p>_____</p> <p>Telephone/facsimile: _____</p> <p>Signature: _____</p>

Please note: Your signature indicates that you approve of the applicant's proposal and accept any potential effects that may occur.

Sketch of the locality

Sketch of the locality and activity points. (Alternatively, you may wish to attach a plan of your activity.)

The sketch or plan should include, but not be limited to, location of neighbouring properties, roads, waterbodies (including streams, wetlands and drains), other significant landmarks, a scale and indicate where north is.

Checklist

Have you remembered to:

	Yes	No
• Write down your legal description on page 2?	<input type="checkbox"/>	<input type="checkbox"/>
• Sketch the locality and activity points above?	<input type="checkbox"/>	<input type="checkbox"/>
• Obtain written approval from all affected parties (eg, adjoining neighbours) [for non-notified applications]	<input type="checkbox"/>	<input type="checkbox"/>
• Pay the application fee?	<input type="checkbox"/>	<input type="checkbox"/>
• Include permit application forms for each box ticked on page 2?	<input type="checkbox"/>	<input type="checkbox"/>
• Include a plan of any structure for which an application is being made?	<input type="checkbox"/>	<input type="checkbox"/>

I hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct. I undertake to pay all actual and reasonable application costs incurred by the Regional Council.

Signature of applicant: _____ Date: _____

Name [block capitals]: _____

Fees schedule

Non-notified consents

A resource consent is usually not publicly notified if its effects are minor and those who might be affected by it agree to it being granted.

The application charges for non-notified resource consents are as follows (GST included):

Application charges for non-notified resource consents

Consent type	Charge (\$)
Discharge to Land	675.00
Discharge to Water (agricultural or sewage)	1687.50
Discharge to Water (other)	1125.00
Discharge to Air	731.25
Take, Use, Dam or Divert water (ground and surface)	675.00
Land Use (land clearing, logging, soil disturbance)	900.00
Land Use (works in the bed of a lake or river, bridge or culvert)	450.00
Land Use (bore)	225.00
Land Use (earth dam)	1125.00
Land Use – gravel extraction	450.00
Coastal Permit (mooring, boat shed or jetty renewal)	225.00
Coastal Permit (other)	675.00
Other consent types	562.50

These charges are the normal cost of processing standard non-notified consents of these types. For some consent applications, however, the cost of processing may vary from these charges. If the cost of processing your consent is likely to exceed the charge above, we will inform you. If the cost is less, by \$15 or more, we will refund the difference.

Notified consents

Notified consents are generally more complex and require in-depth assessment. The application charge for a notified consent is \$5,625.00 (incl. GST). You will be given an estimate of the total cost of processing your application.

Annual charges

Most resource consents are subject to annual charges. These charges cover the cost of administering your resource consent and any compliance fees which apply. For more information please contact us toll-free on 384 5707.

For office use only

Consent No. _____

Renewal: Yes No